



**STATE OF ARIZONA
DEPARTMENT OF LIQUOR LICENSES AND CONTROL**

**JANET NAPOLITANO
GOVERNOR**

**JERRY A. OLIVER SR.
DIRECTOR**

July 10, 2008

Re: New DLLC-approved Liquor Law Training Requirements

As provided by A.R.S. §4-112(G)(2), the Arizona Department of Liquor Licenses and Control (DLLC) may require Title 4 (liquor law) training for applicants, licensees, managers, agents and other employees. This letter has been sent to inform you that, as early as January 1, 2009, new Title IV liquor law training requirements will be in effect as follows;

- a) A licensee shall ensure that the licensee, manager, managing agent, any controlling person, any employee who serves, sells, or furnishes spirituous liquor to a retail customer, and any individual who will be physically present and operating the licensed business knows and complies with all Arizona liquor laws.
- b) A licensee shall ensure that the licensee, manager, managing agent, any controlling person, any employee who serves, sells, or furnishes spirituous liquor to a retail customer, and any individual who will be physically present and operating the licensed business completes a liquor law training course that is approved by the department under R19-1-216 at least once every five years.
- c) A licensee shall ensure that an employee who serves, sells, or furnishes spirituous liquor to a retail customer completes the liquor law training course required under subsection (B) before serving, selling, or furnishing spirituous liquor to a retail customer.
- d) A licensee shall keep on the licensed premises a copy of the Certificate of Completion for liquor law training for the licensee, manager, managing agent, any controlling person, and any employee who serves, sells, or furnishes spirituous liquor to a retail customer, and any individual who will be physically present and operating the licensed business knows and complies with all Arizona liquor laws.

Once the new Title 4 liquor law training requirements and compliance deadlines are finalized, licensees and DLLC-approved liquor law training course providers will be notified via U.S. mail. All new liquor law training requirements and compliance deadlines will be posted on the DLLC website homepage and in most Arizona liquor industry publications and newsletters.

Please feel free to review A.R.S. §4-112 (G)(2) Powers and duties of board and director of Department of Liquor Licenses and Control; investigations; county and municipal regulation, the current rule R19-1-304 Standards for Alcohol Training Programs, and the newly proposed rules R19-1-216 Application for Approval of a Liquor Law Training Course and R19-1-302 Knowledge of Liquor Law, on our website at www.azliquor.gov. If you have suggestions or ideas for developing the new training requirements, please email them to Lee Hill at lee.hill@azliquor.gov.

Sincerely,

Jerry A. Oliver Sr.
Director

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